



## NEIGHBORHOOD BEAUTIFICATION GRANT APPLICATION

### **PROGRAM PURPOSE**

The mission of Racquet Club Estates Neighborhood Organization (RCENO) is to improve the quality of life, safety, and appearance in our neighborhood. We are proud of the Racquet Club Estates and want it to look its best.

Therefore, we have designed a Grant Program to help strengthen partnerships between residents and RCENO. The RCENO Neighborhood Beautification Grant provides funds that support a homeowner's interest and willingness to improve the parts of their property that are visible from the street.

Special considerations will be given to (1) Projects that will improve the curb appeal along main arteries within the proscribed RCENO borders; (2) Projects in which the homeowner is willing to equally share costs. RCENO will match up to \$1,500; and, (3) Projects the owner can, and is willing, to maintain.

### **ELIGIBILITY**

- The home must be contained within the official RCENO boundaries of San Rafael, Avenida Caballeros, Vista Chino and Indian Canyon Drive.
- Applicants must own the property and/or live, rent the home full time, on a seasonal basis or a steady pattern (i.e. weekends, holidays).
- Applicants must agree to complete the project within six months of the Grant award. RCENO Grant money will be awarded at the completion of the project.

### **REGULATIONS**

- All Grant recipients are required to sign a contract accepting the award.
- Grant recipients will only be awarded funds one time.

## **APPLICATION**

**Your Project** - Briefly describe the proposed project. Identify the goal of the project, the anticipated outcome and its relevance to the RCENO mission to promote neighborhood beautification.

**Project Rationale** - Provide at least two (2) clear photographs to support the need for the project and describe the issue(s) being addressed. Emphasis should be on community enhancement.

**Implementation Plan** – Provide a project timeline listing planned activities and/or events according to the timeline.

**Project Budget** – Provide an itemized budget for the project. The budget should reflect all anticipated costs of the project. Strong budget proposals will include in-kind contributions and funds from other sources if applicable. Include contractor's bids, cost of labor, materials, etc.

## **SUBMISSION**

Email all of the above requested information, as an attached Word document along with jpeg photo files, to [rcenorg@gmail.com](mailto:rcenorg@gmail.com) using the subject line RCENO Beautification Grant.

## **SELECTION PROCESS**

Upon receipt, all applications will be reviewed, by a Screening Committee, to make sure all of the basic eligibility standards have been met. The RCENO Board of Advisors will vote to determine which Grant Proposals will be approved. No BOA member shall be eligible for any Grant monies during their term in office.

## **CALENDAR**

- **Jan 15**  
Deadline for receipt of all applications and supporting documentation.
- **Mar 15**  
Notification of Grant awards.
- **Apr 1 - May 30**  
Funding of all Grant awards will take place during this period.